

# *Lesson 1:* *You & Your Job*

## 1.1: Key language



*Key language:  
How to naturally  
talk about your job*



*ALWAYS* have a good answer  
to the questions people  
(almost) always ask

**“What do you do?”**

**(= “What is your job?”, but  
more natural!)**



# *"I work at / for..."*

- [Your company]

"I work **for** Google."

"I work **at** Dupre Software."





# *"I work in..."*

- [Your department]  
"I work **in** database administration."
  
- [Your sector]  
"I work **in** IT." (*internet technologies*)



*You can combine them!*

**"I work for Patagonia, in R&D."**  
(research & development)

**"I work at Apple, in HR."**  
(human resources)



# *"I'm in charge of..."*

- (noun)

**"I'm in charge of our markets in Europe."**

- (verb+ -ing)

**"I'm in charge of managing our projects in North America."**



# *"I'm responsible for..."*

- (noun)

**"I'm responsible for data backup & security."**

- (verb+ -ing)

**"I'm responsible for securing our databases."**



# *"I take care of..."*

- (noun)

**"I take care of the databases in our company."**

- (verb+ -ing)

**"I take care of monitoring database security."**



# *“Part of my job is...”*

- (infinitive verb)

**“Part of my job is to test our products in the mountains.”**

**“Part of my job is to make sure there are no communication problems.”**



# *“Basically, I make sure...”*

- (noun + verb)

**“I make sure the teams play well together.”**

- (that ...)

**“I make sure that everything goes smoothly.”**



# *"... is/was my thing"*

- (noun)

**"Technology is more my thing."**

- (gerund)

**"Working with animals was never my thing."**



# *"I did a degree in..."*

- = I obtained a diploma in (a major, a speciality)
- **"I did a degree in computer engineering."**



# *"I started off..."*

- = "I started, as a first step. In spoken English, we often use prepositions that do not actually add any meaning!"
- **"I started off** working on some small projects."



# *"I started off..."*

- = "I started, as a first step. In spoken English, we often use prepositions that do not actually add any meaning!
- **"I started off** as an assistant technician, and then worked my way up."



# *"I worked my way up"*

- = "I advanced to a higher job position"
- "I started off as an intern, but then, **I worked my up** to Team Coordinator."



# *Recap: Key language*

1. I work at/for (company)
2. I work in (department or sector)
3. I'm in charge of...
4. I'm responsible for...
5. I take care of...
6. Part of my job is...



## *Recap: Key language*

6. Basically, I make sure...

7. ...is/was my thing.

8. I did a degree in...

9. I started off...

10. I worked my way up



*End-of-lesson  
inspiration*



**STAY POSITIVE,  
WORK HARD,  
MAKE IT HAPPEN!**

*Next up:*

# 1.2: Conversation Strategy